

Public Handbook: The extension of stay for an alien who has obtained privileges according to Petroleum Act B.E.2514

Agency: Immigration Bureau, Royal Thai police

Regulations and conditions (if any) for the application and the consideration.

1) An alien who is a craftman, a specialist or an expert has obtained privileges according to section 69 of the Petroleum Act BE.2514

2) A spouse and child under his/her patronage

The service time specified in the handbook starts after an officer has checked and confirmed that the required documents are complete.

Note: An alien who stays in any area must contact the Immigration Office where the alien resides. If there is no Immigration Office in that area, please contact the responsible Immigration Office. Please visit www.immigration.go.th for more information.

Service Channel

Place of Contact <i>Contact in person at the Immigration Office in your area.</i>	Service time <i>Monday to Friday (except public holiday) 08.30 -16.30 (lunch break from 12.00-13.00)</i>
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Procedures , Time and Responsible Section.

Total Time: 40 minutes

No.	Procedures	Time	Responsible Section
1)	Document Checking An officer at the counter checks the application, records in the system with photo taken	25 mins	-
2)	Consideration The authorized officer checks the documents and application, as stipulated in the law, then signs in the passport.	10 mins	-
3)	Signature/ Committee's Resolutions The applicant pays fee and receives passport.	5 mins	-

Lists of Required Documents

No.	Documents and Details	Authority
1)	(1) Passport and (1) copy Note: Certified true copy by the alien	-
2)	(1) Work permit	Department of Employment

No.	Documents and Details	Authority
3)	(1) TM.7 application form Note: Include a 4x6 cm. photo of applicant taken within 6 months	-
4)	(1) The certified and the extension of stay letter from the Petroleum Committee	Department of Mineral Fuels
5)	(1) Sor.Tor.Mor.2 form	Immigration Bureau
6)	(1) The letter of acknowledgment of penalties for overstay	Immigration Bureau

Fee

No.	Details	Amount
1)	Application fee	1,900 baht

Complaint Channel/Service Suggestion

No.	Complaint / Suggestion
1)	Immigration Bureau 507 Soi Suanplu, South Sathorn Road, Sathorn District, Bangkok 10120 / Hotline 1178 Postbox 1178. Suanplu, Bangkok 10120
2)	Any Immigration Office

Form and Sample

No.	Form.
1)	TM.7 application form

Note:

- Please visit www.immigration.go.th for more information.